2018-2019 Sending Scores Back Program for Shared Educational Entities (SEEs) & Specialized Shared Educational Entities (S2E2s) Frequently Asked Questions (FAQ)

Contents

1. What is the "Sending Scores Back" Program?

The Sending Scores Back Program is a special policy offered by the MDE to provide an alternative option for attribution of building-level accountability in the Michigan School Index System. This is offered to districts offering shared schools or programs. These schools or programs may be special education, gifted and talented, alternative education, early/middle college education. Schools or programs that operate under the Sending Scores Back Program will need to apply annually to participate and identify as Shared Educational Entities for Reporting and Accountability or Specialized Shared Educational Entities. Students' scores will be "sent back" to resident districts and a "resident school" where the student would otherwise attend if they were not sending their student to the shared school or program. As such, the operating district and building(s) where these special services are provided will not have non-resident student scores included in accountability. Accountability for non-resident students of the operating district will instead be attributed to their resident school and district.

2. What is a Shared Educational Entity (SEE)?

A Shared Educational Entity is a school established in the Educational Entity Master (EEM) that allows districts that are not the parent district of a school entity to enroll students in that SEE building. Districts that do not "own" or are the "parent" of a building are usually not allowed to submit students with school facility numbers that do not belong to them. Being any kind of Shared Educational Entity creates the relationship in the EEM that allows student enrollment submissions from outside a district's traditional building hierarchy.

Example: District A and District B send students to a District C that runs a center program. District A and District B would not otherwise be allowed to submit students in District C's center-based program building. Being a Shared Educational Entity allows this to happen. Note that not all Shared Educational Entities participate in the Sending Scores Back Program.

3. What are the different kinds of SEEs?

Shared Educational Entities for Reporting Only:

These are some Early/Middle Colleges (EMCs) that enroll students from other districts and do not apply to have special district and school accountability rules (Sending Scores Back Program) in place for their entity. These are standalone schools with an entity code used for student enrollment. EMCs that do not accept students from districts outside of their own are not any kind of SEE. Non-EMCs may not be Shared Educational Entities for Reporting Only.

Shared Educational Entities for Reporting and Accountability:

These are any special schools (including some Early/Middle Colleges) that enroll students from other districts and apply and are accepted to have special district and school accountability rules (the Sending Scores Back Program) in place for their entity. These are standalone schools with an entity code used for student enrollment.

Specialized Shared Educational Entities (S2E2s) for Reporting and Accountability:

These are ISD/consortium special programs with an entity code used for student identification in the program and not used as a student's building of enrollment. An S2E2 program is representative of all classroom programs across an ISD or consortium and thus are not standalone school entities, but rather

an ISD/consortium-wide grouping of classroom programs. This designation excludes all Early/Middle Colleges and all school buildings whose entire population are served by the special program.

4. What is the difference between a SEE and an S2E2?

Both SEEs and S2E2s are formed when two or more districts enter into a cooperative agreement to provide educational services to a specific group of students; however, a SEE provides those educational services in a single, separate, school location. An S2E2 provides those educational services in multiple classrooms inside of multiple, existing schools. A SEE is a "school" and a S2E2 is an identified as an ISD/consortium-wide set of one or more programs. S2E2 is a special kind of SEE that is not in a single, standalone school building.

SEEs and S2E2s can be thought of as the vehicles that enable MDE to identify the students that participate in the Sending Scores Back Program. A SEE is a building-level identifier where, everyone enrolled in that school is a SEE student. A S2E2 is useful when not all students in a building participate in the Sending Scores Back Program. The S2E2 becomes a student-level indicator used for identifying students in classroom program of the Sending Scores Back Program. When a student is marked as a S2E2 student this indicates that the student's accountability should be handled separately from the other students in that school building because not everyone in the building is a S2E2 student.

5. What are the benefits of applying for the Sending Scores Back Policy to become a SEE for Reporting and Accountability or S2E2 for Reporting and Accountability?

SEEs for Reporting:

These entities have regular school accountability rules applied and have not applied or been approved for the Sending Scores Back Program. Student participation, proficiency and accountable graduation rates go to the Primary Education Providing Entity (PEPE) district and PEPE school like all other "regular" districts and schools. These are primarily early/middle colleges whose participating districts submit enrollment records for their students that attend the early/middle college.

SEEs for Reporting and Accountability:

These entities will have the benefit any attending students having their scores "sent back" to a resident district school for inclusion in the Michigan School Index System accountability report. All of these SEE students' accountability contributions will attribute to the "building pupil would otherwise attend" school in the resident district for the student as identified in the MSDS. Note that graduation rates will not be "sent back" in accountability reporting for the 2018-19 school year, since there is a one-year lag in graduation rate availability due to auditing and processing.

S2E2s for Reporting and Accountability:

Students enrolled in various buildings (where their classroom programs are located) and submitted with a valid S2E2 entity code in the "S2E2Code" component of the MSDS will not be included in the assessment results and graduation statuses for the building where their classroom program is located (where they are enrolled) for the School Index accountability report. Note that graduation rates will not be "sent back" in accountability reporting for the 2018-19 school year, since there is a one-year lag in graduation rate availability due to auditing.

6. How do we become a SEE or S2E2?

Shared Educational Entities for Reporting Only:

Since these are Early/Middle College entities without special accountability processing - ISDs, districts, or consortiums that wish to start or register as an Early/Middle College would apply through the Office of Career and Technical Education (OCTE). If special accountability handling is desired, the EMC must apply for Reporting and Accountability status annually through the MDE.

Shared Educational Entities for Reporting and Accountability:

ISDs or districts offering a "good deed" school serving multiple districts that wish to start or register for the Sending Scores Back Program apply/renew annually in the late summer through the MDE.

Specialized Shared Educational Entities (S2E2s) for Reporting and Accountability:

ISDs or districts offering a "good deeds" set of programs serving multiple districts that wish to start or register for the Sending Scores Back Program apply/renew annually in the late summer through the MDE.

7. Is it required that we apply for the Sending Scores Back Policy and become a SEE or S2E2?

No. The decision to participate in the Sending Scores Back Program is optional. If educational services are not being provided to students from multiple districts under a cooperative agreement and/or the districts participating do not desire the special accountability handling, business will continue as usual for districts sending students to those programs. The building which serves as the PEPE for students will continue to be part of building-level accountability calculations. No one is required to have "scores sent back."

Applying for the Sending Scores Back Policy will designate your entity or program as a SEE or S2E2 for reporting and accountability and any students subsequently enrolled in a SEE or identified as a S2E2 classroom program student will have assessment scores and graduation statuses "sent back" for accountability reporting. Note that graduation statuses will not be "sent back" in accountability reporting for the 2018-19 school year, since there is a one year lag in graduation rate availability due to auditing and processing.

8. To apply for the Sending Scores Back policy, do all sending districts have to agree that the receiving entity should establish?

Yes. If an entity elects to establish as a SEE/S2E2 for reporting and accountability, all districts that wish to send students to that SEE/S2E2 must be included in the cooperative agreement.

Districts that do not wish to sign the agreement and be part of SEE/S2E2 will then be responsible for providing their students with these educational services in a different manner. Services must be provided to students as specified in their Individual Education Plan, or IEP (when applicable), but districts have a choice regarding whether to participate in a SEE/S2E2 or to provide students with those services in a different manner.

9. What will happen to the scores of a student who is in my district through schools of choice, but then attends a SEE/S2E2?

Student scores will not be sent back and will instead be included in the "building pupil would otherwise attend" in the operating district. Please see example below.

Example: Student lives in District A, but has been attending District B for several years through schools of choice. District B then sends the student to a SEE to receive specific educational services. In this situation, District B would receive the student's scores back. Schools of Choice students are identified using the "Student Residency" characteristic of the student's record in the Michigan Student Data System (MSDS).

10. What will happen to the scores of a student who is in a Public School Academy (PSA) district, but then attends a SEE/S2E2?

Student scores will not be sent back and will instead be included in the "building pupil would otherwise attend" in the operating district. Please see example below.

Example: Student lives in District A, but has been attending Public School Academy A. Public School Academy A then sends the student to a SEE operated by District B to receive specific educational services. In this situation, District B would receive the student's scores back. PSA students are identified when the "Operating District" characteristic of the student's record in the Michigan Student Data System (MSDS) is a PSA District.

11. What about special education transition programs serving students who are aged 19-26? Do they need to apply to the Sending Scores Back Program?

Transition programs serving students aged 19-26 do not generally receive accountability designations, as students in these programs are likely to have already met their high school statewide assessment requirement and are no longer tracked in graduation rates. Transition programs are eligible to become SEEs if they report any students using grades K-12. If these programs elect to become a SEE/S2E2, they should follow the same guidelines and business rules as other programs.

12. Do I need to change anything in the Michigan Student Data System (MSDS) with regard to student building code or district code?

SEEs for Reporting Only:

    i.   The school/facility number (entity code) must be a number registered in the Educational Entity Master (EEM) as a SEE for the current school year.

    ii.   The operating district is the district within which the SEE is located, based on the normal school/district hierarchy in the EEM.

    iii.   The operating district and all member districts MUST be approved member districts of the SEE, as determined when the districts applied for the Early/Middle College status with OCTE.

SEEs for Reporting and Accountability:

    i.   The school/facility number (entity code) must be a number registered in the Educational Entity Master (EEM) as a SEE for the current school year.

ii.   The operating district is the district within which the SEE is located, based on the normal school/district hierarchy in the EEM.

iii.   The operating district and all member districts MUST be approved member districts of the SEE, as determined when the districts applied for the Sending Scores Back Program status with the MDE.

iv.   A new "Building Pupil Would Otherwise Attend" school characteristic must be reported for all students in the Sending Scores Back Program. This is the school in the resident district that the student would otherwise attend if not served by the SEE.

S2E2s for Reporting and Accountability:

i.   For S2E2s, on the student's MSDS record you will report the entity code (school/facility number) of the building in which the student is actually being educated and assessed, and in addition, you will populate the "S2E2Code" field with the S2E2 entity code. This field will remain blank for all students not participating in an S2E2.

ii.   A new "Building Pupil Would Otherwise Attend" school characteristic must be reported for all students in the Sending Scores Back Program. This is the school in the resident district that the student would otherwise attend if not served by the SEE.

13. Does this change how we conduct assessment functions, such as pre-ID?

No. For SEEs, their building code is also the SEE code, so SEEs will pre-ID students in their own building code, as has been done previously. S2E2s will pre-ID students in the building they are actually being educated and assessed in (using its building code, not the S2E2 code).

14. Does my SEE need to apply to be an approved SAT Test Center if we serve 11th/12th graders that will take the SAT?

SEEs for Reporting Only:
Yes. SEEs administer the MME (SAT and M-STEP) to 11th/12th graders in the SEE building. The SEE must establish to be its own SAT/PSAT Test Center.

SEEs for Reporting and Accountability:
Yes. SEEs administer the MME (SAT and M-STEP) to 11th/12th graders in the SEE building. The SEE must establish to be its own SAT/PSAT Test Center.

S2E2s for Reporting and Accountability:
S2E2s DO NOT become SAT/PSAT test centers, since S2E2s are not schools themselves and students served by the S2E2 will test at the building in which they are enrolled and receiving instruction. School buildings that house S2E2 classrooms for 11th/12th graders must; however, apply to be approved SAT/PSAT Test Centers.

15. What kind of documentation do I need to complete to establish as a SEE/S2E2 for Reporting and Accountability under the Sending Scores Back Policy?

To establish as a Shared Educational Entity (SEE) or a Specialized Shared Educational Entity (S2E2) for Accountability, the district or agency responsible for operating the SEE/S2E2 must complete the 2018-2019 SEE/S2E2 Application and submit it along with a copy of the cooperative agreement between the

resident/member district(s) and the operating district. This agreement must be signed by the superintendent of all participating districts. This agreement must also specify the funding structure of the SEE/S2E2 and must outline the responsibilities of both the resident districts and operating district. Finally, the agreement or an addendum to the agreement, must contain a statement that each participating district understands that their cooperative arrangement will be established as a SEE/S2E2 and that scores will be return to the resident districts for accountability purposes. Full documentation for the 2018-2019 school year applications must be received by the MDE no later than Monday, January 7, 2019. Applications are completely electronic and can be found at: www.mi.gov/sees.

For further assistance, please contact Matt Gleason at:
MDE-Accountability@Michigan.gov or call 877-560-8378, option 3.